

Announcement

Department of Hydraulic and Ocean Engineering

**** Reminders of the application for Oral Defense of Thesis in 107 Academic Year 1st Semester ****

Contact Person: Ms. Sherry
Contact no.: ext. 63280

1. Following are important deadlines for oral defense of thesis application in this semester:

Application Deadline: Nov. 16, 2018 (before 4PM)

Thesis (Draft) Submission Deadline: Dec. 3, 2018 (submit to Ms. Sherry before 5PM)

Note: The number of the copies of your thesis is based on the number of oral defense committee members you invite.

Oral Defense Date: Dec. 12, 2018 to Dec. 19, 2018

2. The procedures of defense application:

(1) Finish the online application procedure via the following web link:

<http://campus4.ncku.edu.tw/wwwmenu/program/mou/>

Applicants need to register the defense date, fill out the defense committee name list, and print out both defense application form and defense committee name list.

(2) Submit the following documents to Department Office:

- Oral defense application form (with advisor's signature)
- Oral defense committee name list
- Transcript

3. In principal, the number of off-campus oral defense committee members can't exceed the number of applicants in one batch, which means one applicant can only invite one off-campus defense committee member. Applicants are allowed to coordinate with each other in the same batch to invite the same off-campus member.

Applicants should find an assistant to help you with chores (ex. setting up the exam room) on the oral defense day. Students need to print out "proof of final oral exam" (form mou2227) and "grading form" (form mou2222, one for each committee member) via the above web link.